

# Alpha Esquire Resume Worksheet

Ages 12-14

*This worksheet helps Esquires begin building a structured resume by identifying skills, responsibilities, activities, and goals. It is designed to be completed thoughtfully with mentor guidance.*

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## Esquire Information

Name: \_\_\_\_\_

Age:      *Grade:*      School:

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## About Me

1. Write three words that describe you

2. One strength I am proud of:

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## Academic Skills

List subjects or academic skills you are developing or doing well in.

Examples: Math, Reading, Writing, Science, Technology, Study Skills

1. \_\_\_\_\_
  2. \_\_\_\_\_
  3. \_\_\_\_\_
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## Responsibilities and Leadership

List ways you show responsibility or leadership at school, home, or in ELMP.

Examples: completing assignments, helping classmates, being on time, leading groups

1. \_\_\_\_\_
2. \_\_\_\_\_

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3.

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## Activities and Involvement

List clubs, sports, programs, service activities, or organizations you participate in.

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## Skills and Interests

List skills, talents, or interests that describe you.

Examples: communication, teamwork, art, athletics, music, technology

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## Goals

1. One academic goal I am working toward:

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2. One personal or leadership goal:

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3. One skill I want to improve or learn:

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## Community and Character

1. How do you show respect and good character?

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2. How do you contribute positively to your school or community?

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*This worksheet aligns with the Esquire Leadership and Mentoring Program Success Goals and supports early resume development, accountability, and confidence for ages 12-14.*